Approved Minutes
City Council Regular Session
November 25, 2013
Monday 7:00 p.m.

The regular session of the City Council, City of Renville, Minnesota was called to order on November 25, 2013 at 7:00 p.m. by Mayor Wertish

City Council Members present were Dennis Ulrich, Randy Johnson, Shane Wohlman, Raye McKim, Al Rohlik and Mayor Janette Wertish. City Administrator/Clerk Kari Gislason was also present.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Al Rohlik and seconded by Randy Johnson to approve the agenda as presented. The motion carried 5 to 0.

3. Approval of Minutes

A motion was made by Dennis Ulrich and seconded by Al Rohlik to approve the minutes of the meeting on November 12, 2013 with one correction - under Public Comments, Randy Peterson should be Randy Edberg. The motion carried 5 to 0.

4. Invoices Payable
A motion was made by Raye McKim to approve the following invoices:

Check #	Name	Amount	Comments	Date
30386	RENVILLE FIRE RELIEF ASSN.	33,442.69	Fire Relief State Aid & Retirement	11/25/2013
30387	GENERAL FUND	1,000.00	Sewer Bookkeeping	11/25/2013
30388	SHENANIGANZ	600.00	Police Dept. Rental	11/25/2013
30389	ICMA	50.00	Sunvold, Nathan #302283	11/25/2013
30390	NORTHLAND TRUST SERVICES, INC.	430,550.00	GO Bond 2012A Principal & Interest	11/25/2013
30391	NORTHLAND TRUST SERVICES, INC.	37,255.00	GO Bond 2004 Principal & Interest	11/25/2013
30392	US BANK TRUST N.A.	81,600.00	GO Water & Sewer Bond 2003 Principal & Interest	11/25/2013
30393	US BANK TRUST N.A.	18,443.75	2003 EDA Comm Center Bond Principal & Interest	11/25/2013
30394	AMERICAN SOLUTIONS FOR BUSINES	121.38	W-2s and 1099s	11/25/2013
30395	AMERIPRIDE SERVICES, INC	98.45	Community Center Contractual	11/25/2013
30396	ANDERSON LARSON HANSON & SAUND	1,062.00	Attorney Fees	11/25/2013
	Police: $942.00 Admin: $120.00			11/25/2013
30397	BANYON DATA SYSTEMS, INC	137.87	Back-up Storage Annual Fee	11/25/2013
30398	COMMUNITY ELECTRIC	63.59	Service on Pump at Watstewater Heat.	11/25/2013
30399	DEHMLOW, BEN	40.00	Reimburse for Table for police station	11/25/2013
30400	DETCO	142.65	Pump spray disinfectant/ softy-water	11/25/2013
30400	DETCO	142.66	Pump spray disinfectant/ softy-sewer	11/25/2013
30400	DETCO	142.66	Pump spray disinfectant/ softy-streets	11/25/2013
30401	DISPLAY SALES	351.08	8 flags- 5x8 and 3x5	11/25/2013
30402	E & C GRAPHICS, INC.	555.00	New Fire Truck Lettering/Reflective Graphics	11/25/2013
30403	FAIRFAX VETERINARY CLINIC, LTD	160.31	Animal Control	11/25/2013

30404	FARMERS CO-OP OIL CO	115.07	Fire Dept. Gas	11/25/2013
30404	FARMERS CO-OP OIL CO	592.55	Police Dept. Gas	11/25/2013
30404	FARMERS CO-OP OIL CO	987.93	Street Dept. Gas	11/25/2013
30404	FARMERS CO-OP OIL CO	289.53	Wheel bearing repair-streets	11/25/2013
30405	GOBLIRSCH TIRE CENTER/OLIVIA	906.54	2010 Impala Tires, Brakes, Alignment	11/25/2013
30406	GOPHER STATE ONE-CALL, INC	11.60	Sewer Contractual	11/25/2013
30406	GOPHER STATE ONE-CALL, INC	11.60	Water Contractual	11/25/2013
30407	H&L MOTORS	67.78	08 Impala oil change and rotate of tires	11/25/2013
30408	J.P. COOKE CO.	61.99	2014 Dog/Cat Tags	11/25/2013
30409	KARI GISLASON	51.98	Mileage for League Meeting in Marshall MN	11/25/2013
30410	MVTL LABORATORIES, INC.	738.00	Sewer Testing	11/25/2013
30411	NCPERS MINNESOTA	128.00	Insurance	11/25/2013
30412	NORTH STAR PUMP SERVICE	8,465.22	Wilo Pump and Installation - WWT	11/25/2013
30413	PIONEERLAND LIBRARY SYSTEM	10,000.00	Library Services	11/25/2013
30414	RENCO PUBLISHING, INC.	106.60	Business Envelopes	11/25/2013
30416	RENVILLE COUNTY SOLID WASTE	15.02	Clean-up Disposal	11/25/2013
30416	RENVILLE-SIBLEY COOPERATIVE	1,035.61	Water Electric	11/25/2013
30416	RENVILLE-SIBLEY COOPERATIVE	93.20	Hot Water Heat	11/25/2013
30417	S.W. DISTRIBUTINGINC.	457.00	City Clean-up Days Recycling	11/25/2013
30418	SW/WC SERVICE COOPERATIVES	3,091.00	Medical Insurance-Police	11/25/2013
30418	SW/WC SERVICE COOPERATIVES	717.75	Medical Insurance-Jodi	11/25/2013
30418	SW/WC SERVICE COOPERATIVES	1,132.00	Medical Insurance-Sewer	11/25/2013
30418	SW/WC SERVICE COOPERATIVES	1,132.00	Medical Insurance-Water	11/25/2013
30418	SW/WC SERVICE COOPERATIVES	1,132.00	Medical Insurance-Street	11/25/2013
30418	SW/WC SERVICE COOPERATIVES	414.25	Medical Insurance-Jodi	11/25/2013
30419	USABLE LIFE	12.26	Life Ins.	11/25/2013
30419	USABLE LIFE	18.82	Life Ins.	11/25/2013
30419	USABLE LIFE	15.49	Life Ins.	11/25/2013
30419	USABLE LIFE	15.49	Life Ins.	11/25/2013
30419	USABLE LIFE	15.49	Life Ins.	11/25/2013
30420	VERIZON WIRELESS	52.15	Police Dept. Telephone	11/25/2013
30421	VOSIKA SEWER SERVICE	1,620.37	Park Contractual Service	11/25/2013
30422	WEST CENTRAL SANITATION	17.55	Street Refuse	11/25/2013
30422	WEST CENTRAL SANITATION	34.16	WWT Refuse	11/25/2013
30422	WEST CENTRAL SANITATION	1,886.05	Brush Site Clean-up Days	11/25/2013
30423	XCEL ENERGY	2,505.40	Street Electric	11/25/2013

TOTAL: 643,906.54

Dennis Ulrich seconded the motion. The motion carried 5 to 0.

5. Public Comments - none

6. Committee/Staff Reports

A. EDA Committee Report

- Bart Estum's Properties Update: Wendie Discher may be interested in purchasing the Bart's Properties and attended the meeting to share her ideas for the location. Bart Estum will remove contents of the building by Dec. 1.
- Info from Energy/Solar Seminar: A few members of the EDA committee had attended the Energy/Solar Seminar. There are some cost saving energy opportunities available to organizations. Discussed having the presenters attend a future EDA meeting in order to get a better understanding of the programs that are available.
- Bridal Showcase Funding Request: A request for funds was submitted by downtown businesses to help fund a portion of a booth at the 2014 West Central Minnesota Bridal Showcase in Willmar, MN on January 5, 2014. The EDA Committee recommends committing $100 toward the cost of the booth. The booth will also contain promotional material for the Renville Community Center.

A motion was made by Al Rohlik and seconded by Dennis Ulrich to commit $100 toward the cost of the booth for Bridal Showcase. The motion carried 5 to 0.

- Renville Museum Funding Request: A request for funds was submitted by Mildred Zaske on behalf of the Renville Museum. They are struggling with funding and membership. Their main expenses are electricity, lawn mowing and they will need to paint the building soon. In the past, annual contributions were made to the museum. The EDA Committee recommends making a contribution of $1000 to the Renville Museum.

A motion was made by Al Rohlik and seconded by Shane Wohlman to make a $1000 contribution to the Renville Museum. The motion carried 5 to 0.

- Storefront Development Funds (Façade Rehabilitation Program): Committee members will be reviewing the application program and the form for 2014. The City has received an application from Art Driggs for the property at 222 N Main Street for remodeling the front of the building to include windows, doors, facia, insulation and siding. Estimated cost for the project is $68,000. The EDA Committee recommends approving the application for this project and granting $3,000.

A motion was made by Al Rohlik and seconded by Raye McKim to approve the Art Driggs storefront application for 222 N Main for $3000.

- The committee also discussed ideas for new committee members for 2014

A motion was made by Randy Johnson and seconded by Shane Wohlman to approve the EDA Committee Report as presented. The motion carried 5 to 0.

B. City Administrator/Clerk Report

Kari Gislason reported the following:

- Kari made a request to allow Lavonne Johnson to assist in coverage at City Hall as they are short staffed. She proposed having Lavonne assist over lunch hours approximately 10 - 1 and paying her $12.00/hr.

A motion was made by Raye McKim and seconded by Al Rohlik to hire Lavonne as needed to fill in while seeking a replacement for the Accounting Tech position. The motion carried 5 to 0.

- Kari researched council pay in area cities and included the information in the council packet. The council is considering increasing council pay at it has not been increased in many years. Additionally, it may be an incentive to encourage community members to become council members. Kari will find out more about when council wages can be increased and bring the information to the next council meeting.
- Minaqua update: fish are gone, continuing to work on water drainage, pretty much shut down at this point.
- There is a new DEED demolition grant that may be beneficial for the Bart Estum properties. Kari will research further.

- Working on a winter/storm procedure in the case of highway closures.

A motion was made by Randy Johnson and seconded by Al Rohlik to approve the City Administrator/Clerk report as presented. The motion carried 5 to 0.

7. Discussion Items

- A discussion took place on clearing snow on downtown sidewalks and how involved the city should be. It was pointed out that some individuals presently do this as a source of income. Additionally, the city will be responsible for the Bart Estum properties once they are purchased. It was also mentioned that if sidewalks were not cleaned, business owners could be billed for cleaning expenses.
- There were some issues with hot water in the Community Center kitchen. Some of the council members and staff have checked the hot water heaters and will monitor them.

8. Action Items
A. Resolution 10-13: Public Utilities Tax Assessment (Refuse)

CITY OF RENVILLE
RESOLUTION 10-13

RESOLUTION ASSESSING REFUSE UTILITY CHARGES TO
PROPERTY TAXES PAYABLE 2014

BE IT RESOLVED by the City Council of the City of Renville, County of Renville, State of Minnesota, that an assessment for past due utility (refuse) charges be certified to the Renville County Auditor to be placed on the property taxes of the following properties:

Todd Carlson	108 NE 2nd St. ORIGINAL PLAT LOT 8 & N 30' OF LOT 9 BLK 19 36-01385-00 #22781	$48.42
Jaime Castillo (Ramirez) (Maria Ramirez)	619 Hwy 6 NW PARSON'S 2ND ADD ALL OF LOTS 12-16 & VAC ALLEY BLK 21 36-03480-00 #16662	$150.18
Jose Flores, Sr. (Elisdelia Flores)	321 NE 2nd St. ORIGINAL PLOT LOT 1 BLK 10 36-01010-00 #20238	$129.31
Jaimie Gasca	315 Park Ave E Lot 3 MOBILE HOME 1972 KENWOOD 14X56 36-08045-00 #21463	$118.51
Lacy Kittelson	112 Bryant Ave. NW ORIGINAL PLAT E 65' OF LOTS 10 & 11 BLK 13 36-01180-00 #23523	$193.37

Dee Ann Lothert	116 SE 5th St. F H BARNARD'S ADD LOT 4-EX N 15'-BLK 3 36-01625-00 #22355	$185.50
George & Linda Ramirez	519 NE Dupont Ave. O'CONNOR'S ADD LOTS 5 & 6 BLK 34 36-04640-00 #18618	$105.47
Maria Ramirez (Sanchez)	611 N Main St. PARSON'S 2ND ADD LOTS 17 & 18 BLK 8 36-03010-00 #20415	$152.84
Antonio Rebulloza (Francisca Rebulloza)	401 S Main St. MULDER'S 4TH ADD LOT 1 BLK 11 & S 15' OF LOT 1 BLK 10 36-04040-00 #16734	$40.88
Rita Rebulloza	321 S Main St. MULDER'S 4TH ADD LOTS 5 & 6 BLK 10 36-04035-00 #14360	$41.59
Andrea Reynolds	600 N Main St. HOWE'S SUBD OF EASTWOOD'S SUBD N2 OF LOT 1 36-03035-00 #22927	$117.62
Esmeralda R. Rodriguez	402 S Main St. MULDER'S 4TH ADD LOT 1 BLK 12 36-04060-00 #20061	$179.16

Curtis & Sheri Swenson	436 NW 3rd St. PARSON'S 2ND ADD LOTS 5 & 6 BLK 13 36-03205-00 #17616	$47.89
Salvador Talamantes	414 SW Dogwood Ave. F O GOLD'S ADD LOT 2-EX N 263.8' OF W 10'-& S 178.2' OF LOT 3 BLK 25 36-04410-00 #23527	$56.47
Tony Weidner	320 NW 3rd St. ORIGINAL PLAT E2 OF LOT 1 & 4 BLK 6 36-00740-00 #19451	$106.10

Passed and adopted this 25th day of November, 2013, by the City Council of Renville, Minnesota.

This resolution was offered by: Al Rohlik
This resolution was seconded by: Shane Wohlman
Voting in favor: Dennis Ulrich, Randy Johnson, Raye McKim, Al Rohlik and Shane Wohlman
Voting Against: None

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Janette Wertish, Mayor

ATTEST:

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Kari Gislason, City Admin./Clerk

B. Resolution 11-13: Public Utilities Tax Assessment (Water & Sewer)

CITY OF RENVILLE
RESOLUTION 11-13

RESOLUTION ASSESSING WATER AND SEWER CHARGES TO
PROPERTY TAXES PAYABLE 2014

BE IT RESOLVED by the City Council of the City of Renville, County of Renville, State of Minnesota, that an assessment for past due utility (water and sewer) charges be certified to the Renville County Auditor to be placed on the property taxes of the following properties.

Baldomero Alanis	402 W Park Ave. KOTTUM'S ADD LOT 5 – EX N 10'-& ALL OF LOT 6 BLK 2 CHURCH 36-04775-00 #13777	$366.60
Jody Boettcher	4th St. & SE Elm Lot 3 L/B/P 3-0 1979 MARSHFIELD #43496 36-08005-00 #21836	$366.60
Todd Carlson	108 NE 2nd St. ORIGINAL PLAT LOT 8 & N 30' OF LOT 9 BLK 19 36-01385-00 #22781	$443.27
Julio & Rita Castillo	408 S Main St. MULDER'S 4TH ADD LOT 5 BLK 12 36-04070-00 #19972	$434.64
William McClurg & Diane Mahlman	106 N Main St. SIEWERT'S REARR LOT B BLK 18 36-01355-00 #17460	$366.60

R & S Properties, LLP	212 NE Colfax Ave. KIRWAN'S ADD LOT 1 BLK B 36-01725-00 #21768	$328.77
George & Linda Ramirez	519 NE Dupont Ave. O'CONNOR'S ADD LOTS 5 & 6 BLK 34 36-04640-00 #18618	$259.63
Antonio Rebulloza (Francisca Rebulloza) (Gerardo Rebulloza)	120 SW Elm Ave. MULDER'S 4TH ADD LOT 11 BLK 12 36-04105-00 #23347	$105.05
Antonio Rebulloza (Francisca Rebulloza)	401 S Main St. MULDER'S 4TH ADD LOT 1 BLK 11 & S 15' OF LOT 1 BLK 10 36-04040-00 #16734	$202.70
Gerardo Rebulloza	407 S Main St. MULDER'S 4TH ADD LOT 2 BLK 11 36-04045-00 #21705	$313.85
Esmeralda Rodriguez (Jesus Rodriguez)	522 NW 3rd St. PARSON'S 2ND ADD LOTS 11 & 12 BLK 14 36-03265-00 #19867	$366.60
Esmeralda Rodriguez	402 S Main St. MULDER'S 4TH ADD LOT 1 BLK 12 36-04060-00 #20061	$515.49

Salvador Talamantes	414 SW Dogwood Ave. F O GOLD'S ADD LOT 2-EX N 263.8' OF W 10'-& S 178.2' OF LOT 3 BLK 25 36-04410-00 #23527	$387.37
Javier Turrubiartes	203 NE 5TH St. O'CONNOR'S 2ND ADD N 75' OF S 79' OF W 150' OF LOT 6 5 115 36 36-04735-00 #20701	$645.67
Maria Turrubiartes	402 NW Emerson Ave. PARSON'S 2ND ADD E2 OF LOTS 1 THRU 6 BLK 17 36-03325-00 #22094	$182.91
Timothy Werness	400 NE Dupont Ave. O'CONNOR'S ADD W 45' OF LOT 11 & E 11' VAC ASH ST ADJ LOT 11 BLK 31 36-04590-00 #21429	$366.60
Ancieto Zaragoza	108 NW 2nd St. ORIGINAL PLAT LOT 8-EX N 36' OF W 30'- & N2 OF LOT 9 BLK 17 36-01305-00 #15282	$366.60

Passed and adopted on this 25th day of November, 2013, by the City Council of Renville, Minnesota.

This resolution was offered by: Dennis Ulrich
This resolution was seconded by: Randy Johnson
Voting in favor: Raye McKim, Shane Wohlman, Al Rohlik, Dennis Ulrich and Randy Johnson
Voting against: None

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Janette Wertish, Mayor

ATTEST:

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Kari Gislason, City Admin./Clerk

9. Mayor's Report

Mayor Wertish wished everyone a Happy Thanksgiving and reminded everyone the HR meeting has been moved to December

10. Adjourn

A motion was made by Allen Rohlik and seconded by Randy Johnson to adjourn the meeting. The motion carried 5 to 0. Meeting was adjourned at 7:36 p.m.

Dated at Renville, Minnesota this 25th day of November, 2013.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY_____
Janette Wertish, Mayor

ATTEST:

BY_____
Kari Gislason, City Administrator/Clerk